

Rouge Valley Health System

RELEASE OF INFORMATION FEE SCHEDULE

Please include the non-refundable processing fee and valid consent with your request to avoid delay. Requests will not be processed until the fee is received. Please make cheques payable to Rouge Valley Health System – Ajax or Centenary Campus in which the request is being processed.

PATIENT REQUESTS & THIRD PARTY REQUESTS - the processing fee <u>includes</u> copies of the first twenty pages, \$0.25 per page thereafter; exception - \$0.50 per page for microfilm. Copying charges are payable once the request is ready for pick up or mailing.	
PATIENT REQUESTS	
Patient Request for Copy of Record	\$30.00 (processing fee) includes first 20 pages, then \$0.25/page (\$0.50 /copy of microfilm)
Patient Request to Review Record	\$30.00 (15 minutes), \$6.75 for every 15 minutes thereafter
Date of Birth/Death/Admission Verification Letter	\$30.00
Visit History/Hospital/Physician requests	No charge
CD ROM for Diagnostic Imaging Views	\$10.00
Rush Fee (Processed within 72 hours)	Additional \$100.00
THIRD PARTY REQUESTS	
Community Legal Services	\$30.00
Law Firms	\$30.00
Insurance Companies/Rehabilitation Consultants	\$200.00
Criminal Injuries Compensation Board	\$200.00
All Other Third Party Requests	\$200.00
Rush Fee (processed within 72 hours)	Additional \$100.00
MISCELLANEOUS REQUESTS	
College of Physicians and Surgeons	\$0.25/page
College of Nurses	\$50 flat rate
WSIB/WSIB Appeals Tribunal	\$48.15
Courier Fees	Requestor Responsibility
Hourly rate for Court Attendance	Standard witness fee
RESEARCH FEES - Copy charges \$1.00/page	
Charts Pulled/viewed	\$6.00 per chart
Charts requested from Outside Storage	As charged by vendor
Training to Access Online Charts (up to 2 hrs.)	\$100
Scarborough Cardiology Research	\$23.40/chart
Produce Chart for Review – Microfilm/fiche	\$6.00/Chart
ICES – 2014-15	\$4.46

