

**SCARBOROUGH HEALTH NETWORK RESEARCH ETHICS BOARD  
STUDY COMPLETION SUMMARY REPORT**

Please note, as of January 1<sup>st</sup> 2019, all researchers are required to have TCPS2 Certification. If you have not already done so, please provide your certificate.

<b>SHN PROTOCOL NUMBER</b>	
<b>LOCAL PRINCIPAL INVESTIGATOR</b>	
<b>PROJECT TITLE</b>	
<b>I confirm that this study is now complete and request that the Research Ethics Board file on this study be closed.</b>	
<b>Signature of Principal Investigator:</b>	<b>Date:</b>

1	This was a chart review study only (check yes/no and indicate number of charts reviewed)	YES	#
		NO	
a	Questions 2-6 do not have to be completed for chart review studies		

2	Please respond for <b>SHN LOCAL SITE ONLY</b> . How many participants...	<b>FOR ENTIRE STUDY PERIOD</b>	
a	were enrolled? (i.e. total enrolment including dropouts)		
b	completed the study?		
c	had a serious adverse event?		
d	dropped out or were withdrawn from the study?		

3	Have all local serious adverse events and protocol deviations (as per reporting requirements) been reported to the SHN REB? <i>(N.B. study may not be closed until this is complete)</i>	YES	
		NO	

4	Please respond for <b>SHN LOCAL SITE ONLY</b> . Has all data been collected?	YES	
a	<i>(N.B. study may not be closed until this is complete)</i>	NO	
b	Has all contact with study participants for purposes of the research concluded? <i>(N.B. study may not be closed until this is complete)</i>	YES	
		NO	
c	Have all study-related data analyses been completed? <i>(Study may be closed even though analyses are on-going.)</i>	YES	
		NO	

5	<b>FOR MULTI-CENTRE STUDIES</b>	Not Applicable	
	Is the entire study closed? <i>(Local site may be closed if there are no further implications to local participants even though study continues in other sites. Please attach separate letter with explanation if SHN site only is being closed)</i>	YES	
		NO	
		Don't know	
	If NO, indicate when this is expected to take place.		

6	<b>FOR INDUSTRY SPONSORED STUDIES ONLY</b>	Not Applicable	
	Has your site had the final close out visit with the study sponsor?	YES	
		NO	
	If NO, indicate when this is expected to take place.		

Study Completion Definition: subjects are no longer being recruited, data analysis is complete.

Submit signed original: Research Office, Scarborough Health Network, 3050 Lawrence Avenue East, Room 1.245, 1<sup>st</sup> Floor, Scarborough, Ontario, M1P 2V5